



East Side Elementary

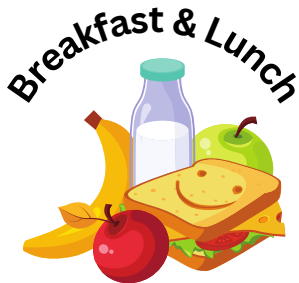
2025-2026 Parent Information

In an effort to promote school safety, anyone coming to school for a meeting, or to work within the building will be required to present a picture ID for entrance into the building. Parents or guardians dropping off lunches, or any student item for delivery will be let into the school's vestibule and asked to leave the item for delivery. Parents or guardians coming to pick up their child will be asked to show their photo ID and asked to wait in the vestibule while school personnel get their student. Clay Community Schools takes student and school safety very seriously and these measures further enhance the current safety practices at each school.



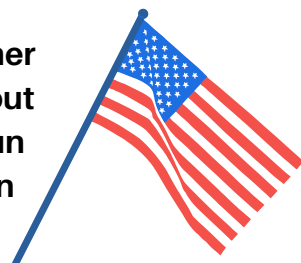
East Side Elementary is a positive school behavior environment. Behavioral expectations are clearly explained to students throughout the year and posted around our building. Teachers and staff strive to help students make positive choices. Weekly, monthly, and yearly incentives reward students who receive no behavior write-ups for the week. Other celebrations acknowledge honor roll, high frequency word achievement, good effort on testing, etc.

Students may arrive at school beginning at 7:30 a.m. and the school day officially begins at 7:55 a.m. Students that arrive after 7:55 will be considered tardy and a parent must accompany them into the school office to sign them in for the day.



Breakfast for students will begin at 7:30. Students arriving before 7:50 will be served a regular hot breakfast. Students arriving after 7:50 will be served a breakfast bar and piece of fruit that can be eaten in the classroom as they will not have enough time to eat breakfast in the cafeteria before the tardy bell rings. Under the community eligibility program, breakfast and lunch are FREE for ALL students at East Side.

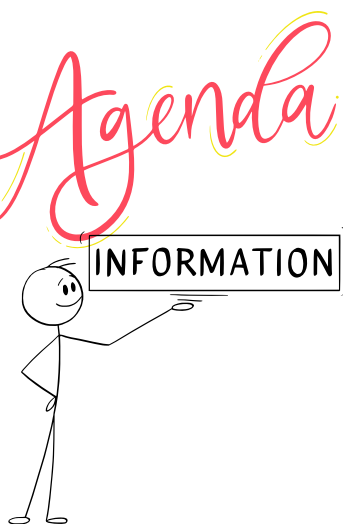
One of the most popular times of day at East Side is Morning Assembly. From 8:00-8:15 each day, our entire school meets together to say the pledge, learn about manners and responsibility, hear about different types of careers and celebrate academic success. It is a fun and active time, so please make sure your children are at school on time to enjoy this experience!





The PowerSchool Portal is open to parents (access through Clay Community School website) after the beginning of the school year. This system allows parents the opportunity to review their child's grades throughout the year. Login credentials can be obtained by calling Mrs. Patterson, the school secretary.

At the beginning of the school year, each student will receive an agenda and a red folder that will serve as communication tools for parents and teachers. Located on the Clay Community Schools website, you will find the 2025-2026 Elementary Handbook under Parents & Community. Many important corporation policies are found in this document. Additionally, East Side would like to clarify the dress code by requiring that students wear shirts that are at least 2 inches in width at the shoulder. Spaghetti straps are not permitted. Please make sure modesty is considered when choosing shorts (fingertip length). T-Shirts with positive messages only are the expectation. Between Fall Break and Spring Break, we ask that students refrain from wearing shorts to school. Parents are required to read and sign off on the discipline code for Clay Community Schools found in the student agenda.



Transportation

You will be completing a transportation form at the beginning of the school year telling us how your child/children will get to and from school. Please be aware that students need to bring a note each time there is a change in the way a student goes home from school. If a student plans to go home with another student, both students need to bring a note to school, or both parents need to call the school office. Transportation changes must be made and communicated to the school office before 1:00 p.m. each day to insure the information reaches teachers before the end of the day.



Car Line

CAUTION CAUTION CAUTION

Safety is our number one priority at East Side. Please plan to line up alongside our building on Davis Avenue. Students will be dismissed at 2:30. Busses will leave first from the front parking lot. Cars are never allowed in the front parking lot in the morning (7:00-8:00 a.m.) while busses are dropping off, or in the afternoon (2:00-3:00 p.m.) while busses are loading. After car riders are dismissed, walkers will be permitted to walk home. All car line parents need to turn right on HWY 40 as they exit the car line so that the line does not back up. While students are loading cars, all cars need to be in park and students enter cars on the passenger side only. Parents should remain in their cars and school personnel will be on hand to help younger students with the process. Patience in the car line is very important for the safety of our children. Never move ahead in the car line or go around another car without being waved on by supervising teachers. We appreciate your cooperation in helping keep all students safe and free from danger.



field trip

If you are planning to volunteer regularly in our school, or if you are planning to supervise students on field trips at some point in the year, you will need to complete an Expanded Criminal History Check online. You may find the Expanded Criminal History Check on the Clay Community Schools website under Departments & Human Resources.

Tardies and Absences



Please review the Elementary Student Handbook for complete information on this topic at the beginning of the school year. Briefly, if a student is late for school, a parent must walk the student into the office and sign them in. Students will then be allowed to go to class. A school official will be able to escort them to class, if they need assistance.



Textbook Rental Fees

Senate Bill 395 has eliminated all textbook fees in the state of Indiana.



Make Every Moment Count

Please arrange appointments, vacations, etc. around our school day and school calendar so that we can make each moment in the classroom count.

